

## Job Description

<b>Job Title:</b>	Director, Strategic Initiatives
<b>Job Category:</b>	Director
<b>Reports to:</b>	Vice-President, Strategic Initiatives & Programs

### SUMMARY

The Director, Strategic Initiatives provides strategic leadership and vision to the development and scale of proven innovations. The Director, Strategic Initiatives is a member of the Management Committee, and works closely with other committee members, staff, external partners, and

### DUTIES & RESPONSIBILITIES

Provides strategic leadership to identify, design, deliver, and evaluate a suite of evidence-informed activities and programs to improve quality and safety of care within

Leads team(s)/work that identifies, responds to, and delivers special projects/strategic initiatives to enable evidence-informed decisions and improvement in the organization, themes and lines of business.

Works closely with the senior leadership team to lead the development and resourcing of and budget), to deliver on strategy.

Ensures synergies/integration of programs/initiatives/services, activities with Finance, across the organization to maximize effectiveness and impact.

networks to deliver on strategy and expand reach and impact.

Conducts environmental scanning activities to provide input to strategic planning and program delivery.

Promotes novel, scalable, and innovative initiatives that have a high probability of measurable impact.

Seeks mission-driven new ventures and partnership opportunities that are responsive to emerging needs.



Develops and fosters relationships with national and international partners involved in partners to develop joint strategies and programs/initiatives to adapt and adopt successful approaches to healthcare challenges.

Has overall accountability for the delivery of programs within a specific portfolio, including project management, operational planning, financial monitoring (accountability for budgeting and forecasting), and continuous quality improvement.

Participates as a member of the extended leadership team, and works closely with other extended leadership team members, senior advisors, internal and external partners, and quality improvement, patient safety, and measurement experts to lead, develop and deliver programs.

Provides the Vice-President, Strategic Initiatives & Programs with strategic advice and a comprehensive understanding and reporting of operational issues related to the activities and initiatives in the portfolio.

Provides day-to-day leadership and supervision of staff including overseeing the work and their performance, providing coaching/mentoring, monitoring progress, and providing advice. Nurtures the environment for, and enables, a high performing team.

Fosters a culture of innovation, inclusion, respect, and impact with better care for everyone.

Manages and maintains the budget, including financial monitoring, forecasting and budget preparation.

Supports the Vice-President, Strategic Initiatives & Programs, and other senior staff in preparation for meetings and other public events as required.

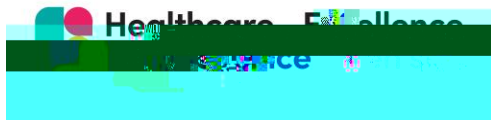
Engages and manages external contractors and/or consultants as required.

Periodically acts as back-up to Senior Program Leads in this portfolio, directors in the Strategic Initiatives & Programs portfolio, and the Vice-President, Strategic Initiatives & Programs.

Other duties as assigned.

## **EDUCATION & EXPERIENCE**

healthcare delivery, or a related field or equivalent knowledge and experience is required.



(5) years in a supervisory/management role, with substantive health services and/or health policy experience, preferably within a healthcare delivery organization and/or health policy environment.

Established understanding of, and relationships with leaders in francophone health care communities in Canada preferred.

Bilingualism

Advanced computer software skills in Microsoft Office suite and virtual environment are required.

Demonstrated leadership role in provincial/territorial and national large scale quality improvement and patient safety initiatives is preferred.

